



Virginia Department of Education

Sherwood Forest Elementary Parent Involvement Policy Title-1 (2025-2026)

Sherwood Forest Elementary School jointly developed this parental involvement policy in consultation with school personnel, community members, and parents and adopted it on October 24th, 2025. This policy was distributed to parents of participating children and to the extent practicable, provided in a language the parents can understand. This policy shall be made available to the local community by (i.e., web page, newspaper, community television, etc.). If the Title I plan is not satisfactory to the parents of participating children, the local educational agency will submit any parent comments with the application when the plan is submitted to the state. This parent involvement plan will be updated annually to meet the changing needs of parents and the school.

Part 1. POLICY INVOLVEMENT

Sherwood Forest Elementary School will:

- (1) Convene an annual meeting on October 24th, 2025, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation in Title I and to explain the requirements of Title I, and the right of the parents to be involved.
- (2) Offer a flexible number of meetings.
- (3) Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan (if applicable);
- (4) Provide parents of participating children:
 - (A) timely information about Title I programs; via ClassDojo and flyers
 - (B) a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet; via StudentVUE/ParentVUE, Student Reading Plan via Sherwood Reading Specialist; and
 - (C) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible; via StudentVUE/ParentVue; and

- (5) If the schoolwide program is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.

Part 2. SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

(From Parent Involvement: Title I, Part A- Non-Regulatory Guidance, pp. 51-55)

NOTE: Each school receiving funds under Title I, Part A, of the Elementary and Secondary Education Act (ESEA) must develop a written school-parent compact jointly with parents for all children participating in Title I, Part A, activities, services, and programs. That compact is part of the school's written parental involvement policy developed by the school and parents under Section 11180) of the ESEA. The compact must outline how parents, the entire school staff, and students will share the responsibility for improved student academic achievement, and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

Schools and parents may use the sample template below as a framework for the information to be included in their school-parent compact. Schools and parents are not required to follow this sample template or framework but if they include all the bolded items listed under "Required School-Parent Compact Provisions" below. They will have incorporated all the information required by Section 1118(d) to be in the school-parent compact. Schools and parents, in consultation with students, are encouraged to include other relevant and agreed upon activities and actions as well that will support effective parental involvement and strengthen student academic achievement.

- Conduct a parent/teacher conference in elementary schools, annually (at a minimum), during which the compact shall be discussed as the compact relates to the individual child's achievement.
- Provide frequent reports to parents on their child's progress.
- Provide parents with reasonable access to staff, opportunities to volunteer and participate in their child's class and observation of classroom activities.
- Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.

Actions:

- **The Compact brochure was distributed to parents at the Dental Exams/Title I Meeting Event.**
- **Each classroom teacher offers parents the opportunity to have a face-to-face conference throughout the school year to discuss their child's academic progress as well as ways to support their child at home.**
- **Parents are provided with access to ParentVue/StudentVue Access to monitor their child's grades and attendance.**

BUILDING CAPACITY FOR PARENTS AND STAFF - REQUIREMENTS FOR ENGAGEMENT

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, **each school and district must:**

- Assist parents in understanding the challenging State academic standards, how to monitor a child's progress, and work with educators.
- **Parents will be provided with the link to the Virginia Department of Education website so they will have access to the school's report card, SOL scores and any other important information pertaining to the school.**
- **Parents are provided with access to ParentVue/StudentVue Access to monitor their child's grades and attendance.**
- **The SOL Literacy Night provides the opportunity for parents to understand the challenging state academic standards in math, reading and science.**
- Provide materials and training to help parents to work with their children, such as literacy training and using technology (including education about the harms of copyright piracy).

Training sessions will be held at the following events:

- STEM Family Academy Night
- Reading Night
- Math Night
- Career Day
- SOL- Prep
- Provide professional development to teachers, specialized instructional personnel, and other staff on the value of parent(s) and their communities to increase academic achievement.
- **In building and district-wide professional development activities are offered to teachers and staff during weekly and monthly meetings on the value of parental and community involvement.**
- Coordinate and integrate parent engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parent engagement.

Federal Title 1 Schoolwide Program Staff

- Title 1 Teacher
- Family Engagement Specialist (Point of Contact)
- Para-Professional Educators
- University Tutor Instructors

Department Child Nutrition Services

These services provide information in identifying students who are eligible for free and reduced lunch.

State

- State Preschool Initiative program to help school-age children adjust to a learning environment. The program uses the Creative curriculum.
- McKinney- Vento Homeless Act
- Pre-Kindergarten Program

Local

- United States Navy
- Sherwood Forest PTA
- Wal-Mart (Military Hwy., Norfolk, VA)
- Envision Family Services, LLC.
- Capitol Group
- Foodbank of Southeastern Virginia and the Eastern Shore
- Wave Church
- Club Dejour, Inc.
- The Real Estate Group

Partners in Education

- United Way of South Hampton Roads
- Parents receive the school's handbook in August.
- Parents receive updates regarding school functions and programs that will assist students academically.
- Information related to school meetings, transportation and professional development is sent to parents via hard copies, ClassDojo and Canvas.
- Staff use ClassDojo to share daily updates, upcoming activities, and discipline plans.

Part 3. ACCESSIBILITY REQUIREMENTS

In carrying out the parent and family engagement requirements of this part, local educational agencies and schools, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand.

- Assist parents on how to monitor their child's progress through Synergy (ParentVUE/StudentVUE Access)
- Send home fliers regarding activities and programs
- Provide parents with workshops on academic success, school programs and initiatives
- We will have our calendars visible to parents so they will be aware of workshops and events.

Part 4. ADOPTION — This Sherwood Forest Elementary School Parent and Family Engagement Policy/Procedures have been developed/revised jointly with, and agreed upon with, parents of children participating in Title I program, as evidenced by meeting minutes.

The Parent and Family Engagement Policy/Procedures were developed/revised by Sherwood Forest Elementary School on 10/24/2025 and will be in effect for the period of 2025-2026. The school will distribute these Parent and Family Engagement Policy/Procedures to all parents of participating Title I children and make it available to the community on or before 10/24/2025.



Principal's Signature

Date